



# HOPE SAFETY CONSULTANCY PVT LTD INTERNAL QUALITY ASSURANCE POLICY

## Policy Statement

**Hope safety consultancy Pvt Ltd** operates a robust internal quality assurance system, to maintain the consistency and accuracy of assessments.

Internal Quality Assurance (IQA) is the process of ensuring that training delivering and assessment practice is monitored in order to ensure that they meet International standards.

### Policy Aims:

- To provide a continuous check on the consistency and quality of delivery and the consistency, quality and fairness of marking, grading and overall assessment of student's work.
- To meet and exceed the requirements placed upon us by QCA, the awarding bodies, and the student charter.
- To ensure that valid assessment decisions are reached for all our students and that external requirements are fully met
- To support staff in their classroom delivery by affording them the opportunity to receive critically supportive comment and to be able to conduct peer observation.
- To support staff in their assessment activities by affording them the opportunity to receive critically supportive comment on the assessment decisions reached.

### The key features of an effective system are that it must:

- Include the monitoring of assessments and a way of standardising assessment judgements.
- Sample assessments on a 'formative' basis, therefore giving feedback to assessors on an ongoing basis.
- Support and develop the assessment team.
- Be accurately recorded to provide a clear audit trail.
- Be carried out by suitably qualified and occupationally competent staff.

### Scope

For the purpose of this policy, the term IQA encompasses all forms of activity that check and validate assessment. It may be implemented through the systems of verification as required or laid down by examining or awarding bodies.



**Director**  
**Hope safety consultancy Pvt Ltd**